

Proposed Change to the Constitution

1. Section 3 – Procedural Guidelines, page 20

Current Wording – None

Proposed Wording

14. EMAIL VOTING PROCEDURES:

Introduction of a Topic for Informal Discussion:

- a) Any member of the Board may raise a topic or issue and present it to the President.
- b) The President, or a Board member designated by the President, (“designate”) shall present the topic or issue for informal discussion to Board Members by emailing the topic, with a brief description of the issue or topic to be discussed, to the Board Members.
- c) The initial email will set the time period for discussion which shall not be less than 2 business days to give all the Members time to review the email and respond.
- d) All Members are encouraged to participate in the email discussion by “replying to all.”
- e) At the end of the specified time period for informal discussion, the President may ask a member of the Board to make a formal motion for action with respect to the topic. A seconder with then be requested.
- f) The President shall specify a period of time, which shall not be less than 2 business days, by which all votes are to cast.
- g) All eligible Board Members may cast votes by emailing them to the Board Secretary.

Note: Failure to obtain a simple majority of “yes” votes from those eligible to vote means that the motion does not pass. In the case of a tie the President may cast the deciding vote for or against the motion.

- h. The Secretary ensures the motion and vote is recorded in the minutes of the next formal Board meeting.

Rationale: There are circumstances when an issue needs to be dealt with in a timely manner and there are currently no formal procedure outlined in our Rules, Regulations and Guidelines.